

Associated Residential Community Housing (ARCH) Advisory Committee | MINUTES

Meeting date | time 5/31/2017 1:00 PM

Meeting location: Eucalyptus Point

Type of meeting: ARCH Advisory Committee	Attendees:
Facilitator: Cory Stevenson	Mark Cunningham
Note taker: Leticia Ruelas	Zihan Xu
	Sophia Hirakis
	Matthew Wills
	Kim Ciero
	Mayra Estrada
	Rosie Jimenez
	Malia Mahi
	Laura Chipman
	Michael Salas
	Russ King
	Madhura Som
	Mary Beth Ward
	Ramona Ferreira
	Cory Stevenson

AGENDA

The meeting began at 1:08 PM

Appeal # 1042

- Matt motioned to vote on the appeal.
 - Mary Beth seconded the motion.
 - Appeal decision: Denied
 - Votes: 0 approve – 6 deny – 0 abstain

Solar in Housing

Cory mentioned a resident asked about getting Solar in housing.

- Bob mentioned there are solar benches and umbrellas, but not solar on roofs.
- Cory asked the members to vote to see who would be interested in bringing the resident to an ARCHAC meeting to discuss solar.
 - Interested: 2
 - Not interested: 3
 - Abstentions: 1
- Laura asked if there were any plans in the future since there are many projects coming. She feels it's reasonable not to ask for millions of dollars when housing is already spending millions on projects.
 - Cory stated as far as he is aware West Mesa doesn't have plans for it.
 - Mark stated Nuevo East has some proposed.
- Cory mentioned he wouldn't invite the resident to present, but next meeting the members will discuss what the office has added in regards to solar.
- Mark mentioned the concern of creating more and more debt. He explained solar panels have a short life, 5-7 years. He mentioned it would require a 30 year loan for something that doesn't have that length of life. Lastly, he mentioned it's the right conversation and he appreciates what the student has to say.
- Cory mentioned having a 15 min discussion next meeting.
- Mary Beth asked if the Rita is a green building.
 - Mark stated the new buildings are efficient. He also stated he would provide members a summary with the pros and cons. He clarified housing isn't saying it's a definite no.

Cory mentioned members should expect to get an email about meeting times for the summer.

Housing Budget

Cory asked about tackling the budget

- Mark mentioned he would like to bring something to open the discussion.
 - Cory stated it would be during the last part of summer.
 - Bob stated there is a lot of pressure with Mesa Nueva opening.
 - Mark restated he would like to bring a concept with all the line items as many people haven't seen the budget. He will do some budget constructs and walk everyone through the pieces.
- Mark mentioned it's important to keep it in mind that ARCH is paying for a shuttle service.
 - Cory explained the new fees for the future.
 - Mark explained he is not interested in paying for it twice.
 - Cory responded they have weekly meetings for the shuttle to discuss the merge with SIO shuttle. He mentioned next week there will be an overview of what is happening with the shuttle.
- Bob stated having the bigger picture would help us understand.
- Mark stated June 7th typically is not a business meeting as it is the appreciation lunch.
 - Cory suggested scheduling half an hour for business stuff then lunch after.
 - Mark stated he will discuss shuttles and PV (photovoltaics) next week
 - Cory asked members if there is anything else they want to cover in the next meetings.
 - Sofia responded community policing
 - Bob responded a discussion about roommate matching and improvement and what direction it might be going.
 - Cory mentioned Laura is leaving at the end of the quarter and asked Laura if there was anything she wanted to be discussed
 - Laura answered hers was green space and it was already discussed

Sublease:

- Cory gave a review of the past weeks
 - 2 weeks ago: What is the sublease policy?
 - Last week: Allowing or not allowing undergrads. Committee decided not to have undergrads.
 - He mentioned it was confirmed by Malia that they help those who need to help subleases
- Sonja asked if the committee voted to not allow undergrads as her understanding was they were never allowed.
 - Cory responded in the past undergrads had been allowed, but were discouraged.
 - Bob stated they were discouraged. He also stated the definition of affiliate was a gray area in which some would work a way into housing. He mentioned there wasn't a direct push for undergrads as they have their own summer program. Because it wasn't tracked, it was always a no hardm no foul until a number of situations kept coming up. He feels the biggest challenge was the off the books subleases as people would show up to move in and housing didn't know who they were. The system was broken and needed to be reviewed.
 - Sonja asked if they are not affiliates.
 - Bob stated affiliates mean they have something to do with the University, but there is also a specific rule that stated single undergraduates are not allowed to live in graduate housing during the year. He stated housing is trying to bring a greater focus on summer time to say they are still not allowed.
 - Sophia stated this creates an avenue for affiliates that are visiting. In the past spaces were full of undergrads because of demand.
 - Bob stated the added feature will be getting to know the demand.
 - Cory stated the idea is to make sublease regular and easy so people do not go underground. He stated that's the direction staff have been trying to go and now that the process has been streamlined and the undergraduates are not allowed it could be successfully stripped out. He also stated today is a follow up to make it more regular and efficient as there are groups that would benefit.
 - Sophia stated there are visiting scholar undergrads that do research.
 - Malia stated during the summer a visiting scholar is allowed to sublease, but is not allowed to hold an agreement on their own. During the normal academic year it has to be an eligible graduate student. They can live in La Jolla del Sol if they are working on a postdoc.
 - Bob stated we could work matriculating seniors that demonstrate they are going to a grad program.
 - Sonja stated they have a lot of students who feel like they have spots they need to fill and feel affected by the decision to not allow undergraduates. She feels it would be great to go back to the students and be able to demonstrate there is a high demand for subleasing aside from the undergrads.
 - Mary Beth stated she contacted Ginger to create a link between the students who are coming to campus. To get interaction between their needs and what the students have.
 - Sophia asked if the discussion included any change to the yearlong policy.
 - Cory answered no. He stated discussing in the future what happens to students when the professor moves school.
 - Malia mentioned there is an exception available. If a brand new professor travels here and brings them with them they are eligible to get housing.
- Bob asked Michael to walk us through the timeline of the improved sublease portal
 - Michael stated he has a flow-up meeting with IT tomorrow to see a mock up. To Cory's point is to make it regular and easy. It is currently hard to find the sublet tab in the webpage. He passed a picture of the current page. Some of the features are: both the sublessor and sublessee would complete the form online, a matching system would pair them, they would e-sign the form, and if a roommate is involved, the roommate reviews the information's. The information gets sent to everyone including the office. If it

gets decline by the roommate, they could go to the office and speak to a staff to help mediate. There is no hard copies unless you print the final one.

- Bob stated currently it's not intuitive to find. Second, there's not the ability to auto match. Lastly, it's like winning the lottery to find the date to date you are looking for. There is a limited ability to range. Bob mentioned with the new system, one can put sufficient information on the profile and let the system do a quick query to match and send an email.
 - Michael stated the new process would include a date range and also gender ability.
 - Mary Beth asked why it have to be matching, and if it could be more like Craigslist. She asked if there can be a list of what's available as Sonja already stated there are 50 students who needs sublease.
 - Bob suggested maybe trying both. If there's no match, provide you a list of what's available.
 - Michael stated if you want to see everything, everything will come up. If you want just the Rita then just the Rita comes up.
 - Cory asked if there was a way to bypass the match making if someone finds a match on Craigslist.
 - Bob stated it was straight forward. If you already have a pair then put your information.
 - Michael stated they are targeting this summer late June or July for the new sublease portal.
 - Matt mentioned he contemplated using the current portal, but no one was using it. He suggested it should be used as a new development and fresh start. If it's associated to the old system people will not use it.
 - Sonja agrees there should be a new thing and hopefully in summer or prior as there's no demand in September.
 - Malia mentioned there's a plan to send out an informational email to students including information if they want to sublease now.
 - Sonja's students are in shock as they normally sublease to the undergrad population.
 - Laura mentioned she can still find a sublease. At first she couldn't find a sublease, but she was okay with troubleshooting the program.
 - Malia suggested it would be a good idea to discuss with some of those in Mesa Nueva who are coming early and need temporary housing. New people who need transiting space.
 - Bob stated the key is anytime we talk to anyone, we should direct them to the community they live in. The office can walk them through the process.
- Sonia asked when it was communicated to grad students. How did they find out?
 - Malia stated there was no big announcement, it was when they came to the office. Once one person found out, the word spread and the office started to receive phone calls.
 - Sonia stated in all fairness it seems kind of unfair when people are trying to leave right after their first class. Proposed that a special exception be granted for the students.
 - Cory stated the committee already voted and said it was okay with the implication that it was done for this summer. Cory advised the topic could be revisited if majority agreed it needs to be revisited.
 - Bob mentioned the reality is that very few people have come to the office to say they are impacted. If anyone is impacted they should come to the office to see how the office can help them. If there is prior documentation the office can see how they can help them
 - Cory stated if they know the policy, it's easier to go underground than to come to the office.
 - Sophia stated the office can handle the special requests and it doesn't have to come to the committee as an appeal.
 - Cory responded if they said no, then they can come to a committee.
 - Matt stated if the committee makes an exception, the committee will look un-decisive.
 - Cory responded looking into the balance of what best for the grad students.
 - Matt stated it was based on undergraduate welfare. And that it reflects poorly on the committee to change their mind in the matter of a week.
 - Sophia Motion to vote: approve carving up an exception to prove they have proper documentation they had the sublease before May 15th.
 - Sonja stated it gives consideration

- Approve: 5
 - Opposed: 3
 - Ab: 0
- Cory stated asked what the most effective short term fixes that can be done while the new website is in process. He gave the example taking the link and moving it to the front.
 - Mar asked why couldn't coordinators send it out
 - Mary Beth they would be sending students to a link that doesn't work
 - Laura disagreed, she thinks it works
 - Mark stated the website sucks, 4-5 points of the process
 - Sophia suggested having a frequently asked questions
 - Cory suggested moving link to the front and sending out an email
 - Mayra responded in grad division they already posted the link
 - Cory suggested setting up a specific housing email to send the forms there?
 - Sonja asked if it can be in social media.
 - Laura suggested flyers saying if you need a sublease go to the webpage.
 - Matt suggested sending emails at about 9 am or 7am.
 - Cory responded you send it at 10 pm. The other thing is having a groups of affiliates that are looking for housing.
 - Sophia suggested posting an ad for the room by creating a Facebook page.
 - Cory stated the final thing is, would it be better to change and do it all in one or to make it one system for sublease and room selection.
 - Everyone decided to keep it two separate issues

Meeting adjourned 2:12 PM. The next meeting/appreciation lunch will be on Wednesday, June 7, 2017, at 1:00pm at the Sixty Four North Restaurant in Revelle College.